MINUTES OF THE BRUISYARD PARISH COUNCIL MEETING HELD ON MONDAY 14TH SEPTEMBER 2020 AT 7.30 PM IN BRUISYARD VILLAGE HALL

1. Attendance and apologies

Attendees:
Cllr Paul Church (Chair)
Cllr Anne Smith (RFO)
Cllr Thelma Barham
Cllr Chris Smith

Apologies for absence:
Cllr John McKee (resigned)
Cllr Stephen Burroughs
Cllr Maurice Cook

Also in attendance:
Maureen Philpot (Clerk)
3 Members of the public

2. To receive declarations of interest and to consider requests for dispensations
None received

3. Finance
a) To note current financial position
Please see financial report at end of minutes.
b) No cheques to be signed

4. Public Forum
a) Public invited to speak (please see item 12)
b) To receive a report from Cllr Stephen Burroughs (Previously circulated)
c) To receive a report from Cllr Maurice Cook (Previously circulated)

5. Minutes of the Previous Meeting
a) To approve the minutes of the Council Meeting held on 13th July 2020
The minutes were approved as a true and accurate record: proposed by Cllr Anne Smith and seconded by Cllr Chris Smith.
b) Matters arising
No matters arising

6. Village Hall Committee
Cllr Paul Church reported that the Village Hall windows have been cleaned and in three weeks' time work will begin on replacing the hall lights.

7. Report of the condition of the Village Assets
The Asset Risk Assessment has been updated to account for changes in the assets.

8. Review play equipment inspection report
As yet no inspection has taken place. It was reported that the bird repellents by the swings need repairing.

9. Insurance renewal
Cllr Anne Smith said that it would be sensible to combine the Parish Council and Village Hall insurances. At the moment the Village Hall has its own insurance with Zurich.
Action: Cllr Anne Smith will contact the insurance company and find out whether they are willing to combine the Village Hall and Parish Council insurances

10. Hedge Cutting
Mr Rogers has been asked to cut the hedges but this hasn't been carried out yet. It will cost £55 + VAT to strim down to the river and £14 - £18 to spray the Village Hall Car Park. It was suggested that the cost of spraying the car park next year be carried by the Village Hall.

11. Dog Waste Bins
The cost of a dog waste bin is £195 and it would be emptied weekly. This would be placed up against the fence between the noticeboard and the bench.

12. Planning application DC/20/3234/ROC
Two members of the public voiced their objections to the above planning application. They said that the owners were already living in the garage and that work had started to turn the garage into living accommodation. They also said that the owners were living in the garage without planning permission.
The owner of the property said that her and her husband would like the storage space turned into accommodation and that her husband needed an office to work in as the building of their house has been delayed. She also said that it would just be for the family although some time in the future they may do Airbnb. She stipulated that there would be no change to the outside of the building.
Cllr Thelma Barlow has had several complaints from villagers regarding this application. They feel that the owners have been presumptuous by moving into the garage without planning permission and they feel very cross about the action the owners have taken.
The Parish Council decided to stay neutral on this matter and if anyone wants to comment they should do so individually.

13. Correspondence
The clerk had received a letter of resignation from Cllr John McKee stating that his age had helped him make this decision. Cllr Paul Church said that John had been in the village since 1972 and been involved with Bruisyard Parish Council for the past 15 years. The Council would like to thank John for the amazing work and dedication he has given to the village of Bruisyard and wish him well in the future.

14. Questions to the Chair
There were no questions to the chair.

15. It was confirmed that the next Parish Council meeting will be held on Monday 9th November 2020 in the Village Hall.

There being no other business the Chairman closed the meeting at 9 pm.

Maureen Philpot(Clerk)
Clerk@bruisyard.com

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	BRUISYARD PARISH COUNCIL	
(Last)	**Summary Receipts and Payments Account**	*(Current)*
Year ended	**For the Year to 10th September 2020**	*To*
31st March 2020		*10th Sept 2020*
£	**Receipts**	£
2,900.00	Precept	1,450.00
-	Agency Services/CFM	-
-	Loans/Capital Receipts	-
2,350.00	Grants	-
1,177.50	Village Hall grants	10,000.00
8,954.59	Other Receipts	413.14
596.32	VAT	1,293.02
15,978.41	Total Receipts	13,156.16
	Payments	
131.89	General Administration	-
950.93	Staff costs	132.08
-	S.137 Payments (excluding grants to Village Hall)	-
-	S.145 Payments	-
-	Loans/Capital spending	-
684.43	Agency/Professional Services	139.57
-	Parish Council Committee payments	-
10,014.34	Village Hall running costs	2,976.08
2,624.00	Other Payments	2,665.62
1,334.87	VAT	983.57
15,740.46	Total Payments	6,896.92

	BRUISYARD PARISH COUNCIL	
	Receipts and Payments Summary	
(Last)		*(Current)*
Year ended		*To*
31st March 2020		*10th Sept 2020*
£		£
14,535.64	Balance brought forward	14,773.59
15,978.41	Add Total Receipts	13,156.16
30,514.05		27,929.75
15,740.46	Less Total Payments	6,896.92
14,773.59	Net bank and cash box balance	**21,032.83**
271.22	Unpresented PC cheques at 10 Sep 2020	**-**
-	Unpresented VH cheques at 10 Sep 2020	-
15,044.81	Reconciled to bank accounts and cash box at 10 Sep 2020	21,032.83
	Bank accounts and cash box at 10 Sep 2020:	
485.05	Barclays Premium Business Account No.40779474	485.18
4,108.13	Barclays Community Account No.70212008	1,991.56
-	Parish Council petty cash	-
10,327.23	Barclays Bank Village Hall account No. 23713326 (restricted fund)	18,431.69
124.40	Village Hall cash box (restricted fund)	124.40
15,044.81		21,032.83

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Bank reconciliation at 10 September 2020

Balance per bank statements as at 10 September 2020			
Account	**Acct No**	**£**	**£**
Barclays PC Community Account	70212008	1,991.56	
Barclays PC Business Premium Account	40779474	485.18	
Barclays VH Current Account	23713326	18,431.69	
Parish Council petty cash		-	
Village Hall cash box		124.40	
			21,032.83
Less any un-presented cheques at 10 September 2020			
Total Parish Council cheques		-	
Total Village Hall cheques		-	
			-
Net bank and cash box balances as at 10 September 2020			21,032.83
The net balances reconcile to the Receipts and Payments account for the year, as follows:			
Total funds at start of year		14,773.59	
Add: Receipts in the year		13,156.16	
Less: Payments in the year		6,896.92	
			21,032.83

Parish Council receipts and payments 13-7-2020 to 14-9-2020

Receipts

23/07/2020	Amazon (taqw refund)	Other receipts	BACS	£9.49
14/08/2020	Village Hall (refund Emeny bill)	Transfer from VH	BACS	£50.00

Payments

06/07/2020	P. Emeny	Other payments	Chq100587	£945.00
22/08/2020	Kindlewood	Other payments	Chq100588	£160.80
27/08/2020	Amazon (David Smith)	Other payments	Chq100589	£9.18
03/09/2020	Kindlewood	Other payments	Chq100590	£48.00
09/09/2020	Information Comm Office	Other payments	Direct Debit	£35.00

Expected receipts

30/09/2020	Precept	BACS	£1450

Expected liabilities

Suffolk ACRE insurance	£260.68

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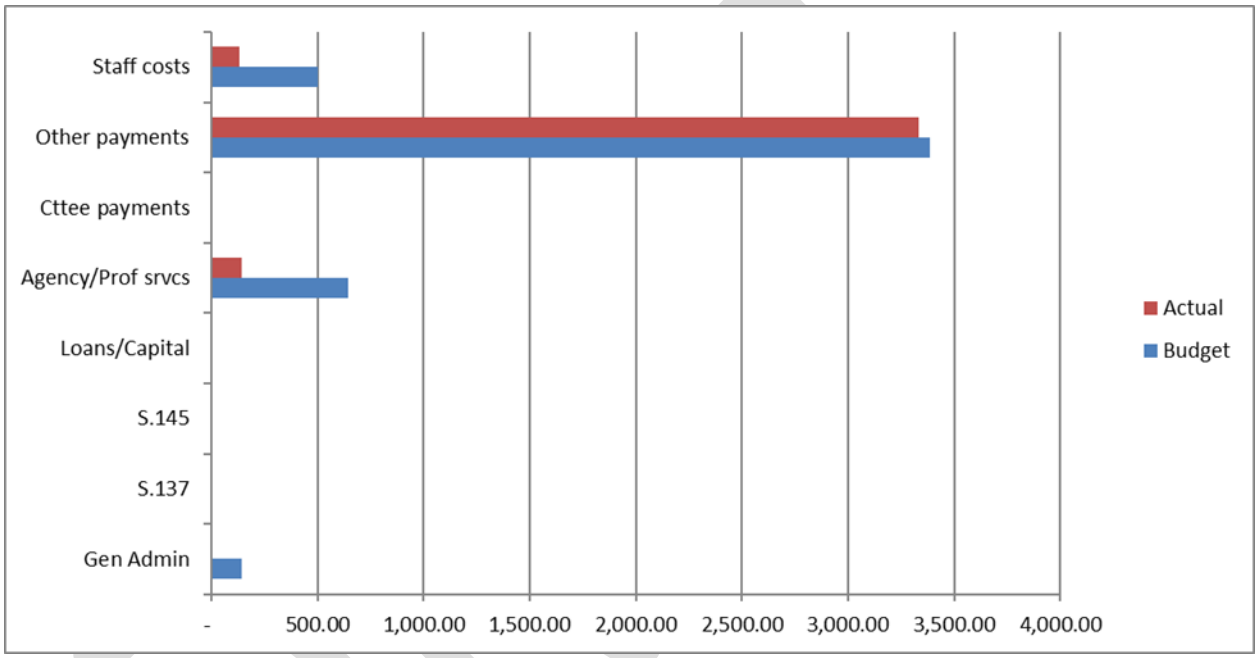
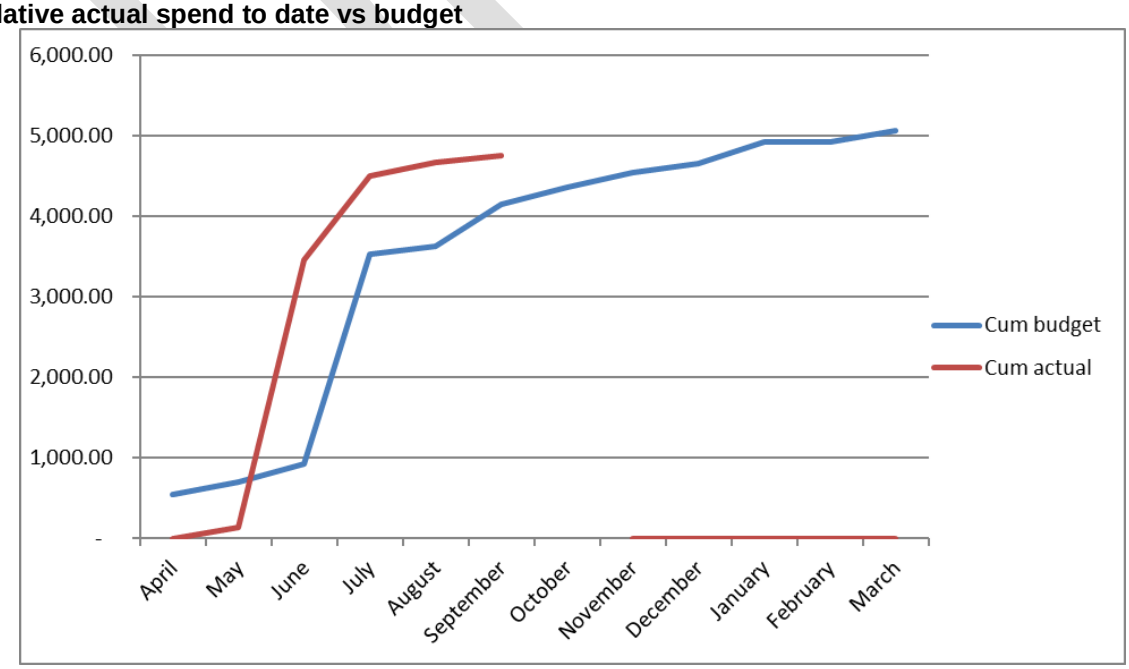
Bruisyard Parish Council Precept - Budget vs Expenditure 2020-21 (1 Apr 2020 to 10 Sept 2020)

ACTUAL EXPENDITURE inc VAT										
Month	Transfer to VH	Gen Admin	S.137	S.145	Loans/Capital	Agency/Prof srvcs	Cttee payments	Other Payments	Staff costs	Total
April	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	139.57	-	-	-	139.57
June	1,148.58	-	-	-	-	-	-	2,032.20	132.08	3,312.86
July	-	-	-	-	-	-	-	1,045.53	-	1,045.53
August	-	-	-	-	-	-	-	169.98	-	169.98
September	-	-	-	-	-	-	-	83.00	-	83.00
October	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-
Totals	1,148.58	-	-	-	-	139.57	-	3,330.71	132.08	4,750.94

Actual spend to date vs annual budget by category



Cumulative actual spend to date vs budget