

**Minutes of the BRUISYARD PARISH COUNCIL MEETING
held on Monday 21 March 2018 at 7.30pm in the Bruisyard Village Hall.**

Present: John Marten, Anne Smith, Thelma Barham, Paul Church, John McKee, the Clerk

AGENDA

- 1. Public participation:** None.
- 2. Apologies for absence:** None.
- 3. Resignation of the Councillor and Councillor Vacancy:** Stephen Stow has handed in his resignation on 15 February thus creating another vacancy on the Parish Council. The Clerk has notified the SCDC and a vacancy notice has been displayed in the village and on SCDC website advertising the vacancy. Jackie Grimwood has expressed interest in being a Parish Councillor. If no one else come forward by the date of the next meeting Jackie will be invited to the meeting and a vote will take place.
- 4. Declaration of interests by Parish Councillors:** none.
- 5. Minutes of the last meeting:** The Councillors reviewed minutes of the Parish Council meeting that took place on Monday 13 November 2017 and Monday 15 January 2018. Anne Smith proposed that minutes of the last meeting are accepted as a true record. Paul Church seconded the proposal. All were in favour.
- 6. Matter arising:** The Clerk has reported that following application for Transparency funding the Council has been given a grant of £180.00 towards the cost of a new printer/copier/scanner and website hosting annual fee. The Clerk has also reported that although during the GDPR briefing at SALC office in October the DPO Centre it has been said that all parishes require to employ a Data Protection Officer, the Clerk has since acquired information (through attending other GDPR training courses) that the Council does not have to employ a DPO but must carry out impact assessment statement.
- 7. Village Hall Committee Report:** John McKee reported that the Village Hall has plenty of bookings many of which are regular bookings. Pilates, drums, zumba classes. Soup and pud evening on 21 February was very well attended. Locks are being put on the thermostat to stop those using the VH to interfere with it. Sausage and Mash evening on 14 April, Beetle Drive on 28 April, wine tasting on Saturday 15 May. Village Hall bank account currently stands at £8899.92.
- 8. Financial Matters:**

John McKee proposed that financial transactions a) to n) were all in order and Paul Church seconded this proposal.

- a) Payment to Today Type & Design for printing of newsletter of £30.24 made on 15/01/18
- b) Payment to Kindlewood for grass cutting of £36.00 made on 15/01/17


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- c) Payment to the Clerk of £30.24 made on 14/03/17 as reimbursement for payment for outstanding Today Type & Design invoice
- d) Payment to Village Hall as part payment for the repairs carried out to Parish Park fence of £200.29 made on 14/03/18
- e) Payment to Village Hall as reimbursement for payment for NI contributions to HMRC using VH debit card of £60.00 made on 14/03/18
- f) Payment to Village Hall (VAT refund) of £333.99 made on 14/03/18
- g) Payment to BSAC as part payment for Parish newsletter of £15.12 made on 14/03/18
- h) Payment to B T McKee for cleaning of £30.00 made on 22/01/18
- i) Payment to Southern Power for utilities of £291.44 made on 17/02/18
- j) At the last statement the Parish Council current account held £3222.24, the deposit account held £483.20 and the Village Hall account held £8899.92.

9. Grass cutting: Grass cutting has been done well for the past few years by Kindlewood whose carries out regular cuts at very competitive prices. It has been discussed to approach the company to offer 3 year contract and discuss pricing.

10. Risk Assessment: The Chairman and the Clerk carried out risk assessment of all council's physical assets including new play area. Risk Assessment is available from the Parish Clerk. Some of the boundary fence has been repaired this year, village sign has also been done. RoSPA carries out regular assessments of both playarea with new equipment and the park with swings.

11. Broadband update: Anne Smith has reported that fibre is in but not connected to the green box, we are waiting to hear from them by the date of the next meeting.

12. Litter Pick: village is in a bad state with lots of litter around. The Council is asking those walking the dogs around the village to pick litter as you go.

13. Date of the Next Meeting:

Annual Meeting of the Parish – 7.00am on Monday 21 May 2018

Annual Meeting of the Council – 7.30pm on Monday 21 May 2018

14. Any other business:

New building on Church Road: their attenuation tank drains into the ditch and not in the drain in the middle of the road. Anne Smith has been asked to contact them to draw attention to this fact.

Potholes is a problem in the village. Anyone can report potholes to Highways. We need to put the link to relevant page on Suffolk County Council's website into the next newsletter and encourage parishioners to report potholes directly.

There being no further business the Chairman closed the meeting at 20.30.

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